

**Polling Place - Love's Mill District #5 Precinct 501**

**§ 24.2-306. Changes not to be enacted within 60 days of general election; notice requirements.**

A. No change in any local election district, precinct, or polling place shall be enacted within 60 days next preceding any general election. Notice shall be published prior to enactment in a newspaper having general circulation in the election district or precinct once a week for two successive weeks. The published notice shall state where descriptions and maps of proposed boundary and polling place changes may be inspected.

B. Notice of any adopted change in any election district, town, precinct, or polling place other than in the location of the office of the general registrar shall be mailed to all registered voters whose election district, town, precinct, or polling place is changed at least 15 days prior to the next general, special, or primary election in which the voters will be voting in the changed election district, town, precinct, or polling place. Notice of a change in the location of the office of the general registrar shall be given by posting on the official website of the county or city, by posting at not less than 10 public places, or by publication once in a newspaper of general circulation in the county or city within not more than 21 days in advance of the change or within seven days following the change.

C. Each county, city, and town shall comply with the applicable requirements of law, including §§ 24.2-304.3 and 30-264, and send copies of enacted changes to the local electoral board, the State Board, and the Division of Legislative Services.

**History.**

Code 1950, §§ 24-49 through 24-51; 1970, c. 462, § 24.1-39; 1971, Ex. Sess., c. 119; 1993, c. 641; 1995, c. 249; 2003, c. 1015; 2004, c. 1000; 2012, cc. 328, 486.

**Editor's note.**

Acts 2004, c. 1000, cl. 5 provides: "That this act shall not be construed to affect existing appointments for which the terms have not

expired. However, any new appointments or appointments to fill vacancies made after the effective date of this act shall be made in accordance with the provisions of this act."

**Law Review.**

For annual survey of Virginia law article, "Election Law," see 47 U. Rich. L. Rev. 181 (2012).

# MEMO

**DATE:** September 6, 2017

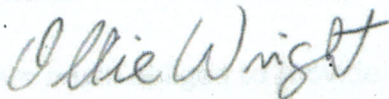
**FROM:** Electoral Board

**TO:** Tracy Gee

**SUBJ:** New Polling Place

**ATTACHED:** Letter from Bethlehem RZUA Church

1. The Electoral Board has been working to find new location for the Reedy Creek polling place (501); one with bathroom facilities. We have been in discussion with the Bethlehem RZUA church on Reedy Creek Road to use their fellowship hall for a polling place. The attached letter agrees to let us do that.
2. It would be ideal if we could legally make the change before the November General Election. Please see if we can make that happen.
3. Thanks for the cooperation of you and the Board of Supervisors in trying to make this move possible. The election officials will greatly appreciate it.

  
Ollie Wright, Secretary

**LUNENBURG COUNTY SCHOOL BOARD**

**Lunenburg County Public Schools**

**2017-18**

**Revenue - Expenditure Report**

1/31/2018

Revenue							
	Budgeted	Current Month	Fiscal - YTD Prior Month	Fiscal Year-to-Date	Balance	Percent Received	
State Sales Tax	1,776,198	148,454.20	574,500.50	722,954.70	1,053,243.30	40.70%	
State Funds	9,359,556	783,878.75	4,083,505.43	4,867,398.77	4,492,157.23	52.00%	
Federal Funds	1,842,609	83,146.55	405,495.38	488,641.93	1,353,967.07	26.52%	
**County Funds	3,540,000	0.00	0.00	0.00	3,540,000.00	0.00%	
Other Funds	468,724	13,494.06	205,115.34	218,609.40	250,114.60	46.64%	
<b>Rescinded Revenue</b>	<b>172,506</b>						
<b>Total Revenue</b>	<b>17,159,593</b>	<b>1,028,973.56</b>	<b>5,268,616.65</b>	<b>6,297,604.80</b>	<b>10,861,988.20</b>	<b>36.70%</b>	
<b>** County Funds are used each month as needed to cover the difference between revenue and expenditures.</b>							
Expenditures							
	Budgeted*	Current Month	Fiscal YTD Prior Month	Fiscal Year-to-Date	Balance	Percent Used	CODE
Instruction	11,191,292	930,494.77	4,198,249.70	5,128,744.47	6,062,547.53	45.83%	
Textbooks	161,804	-	16,130.67	16,130.67	145,673.33	9.97%	
<b>Total Instruction</b>	<b>11,353,096</b>	<b>930,494.77</b>	<b>4,214,380.37</b>	<b>5,144,875.14</b>	<b>6,208,220.86</b>	<b>45.32%</b>	<b>61000</b>
Adm, Att & Health	823,714	51,210.40	383,509.13	434,719.53	388,994.47	52.78%	62000
Transportation	1,234,820	96,461.45	399,463.05	495,924.50	738,895.50	40.16%	63000
Maintenance	1,585,271	121,584.16	672,802.67	794,386.83	790,884.17	50.11%	64000
School Food	950,497	57,284.80	370,651.72	427,936.52	522,560.48	45.02%	65000
Facilities	-	-	-	-	-	0.00%	66000
Debt Service	380,000	-	-	-	380,000.00	0.00%	67000
Technology	659,689	36,782.10	299,866.35	336,648.45	323,040.55	51.03%	68000
<b>Rescinded Expend.</b>	<b>172,506</b>						
<b>Total Expenditures</b>	<b>17,159,593</b>	<b>1,293,817.68</b>	<b>6,340,673.29</b>	<b>7,634,490.97</b>	<b>9,525,102.03</b>	<b>44.49%</b>	
* NOTE: Subject to revision							

**VIRGINIA DEPARTMENT OF TRANSPORTATION**

# **County Office and Department Reports**

**Landfill Liaison Report - Carl Ashworth**  
**February 1, 2018**  
**January 2018 Report**

**CFS Landfill:**

1. The Landfill was shutdown twice due to inclement weather.
2. They have had some success with muddy road conditions but will have to continue fine tuning their operation.
3. VDOT regulations will require more appropriate measures concerning keeping the road clear of mud.
4. Mike Olsen, Operations Manager, resigned his position on January 26, 2018.

**Citizen Complaints:**

none

**Comments:**

1. CFS continues to move towards landfill expansion. They are researching leachate and its removal to local wastewater plants.

**Convenience Sites:**

1. The inclement weather caused some landfill closings and overall slowdowns during the month. We were able to take advantage of the reduced convenience site traffic to keep on schedule.
2. The temporary rise in temperature has improved the compactor operation at the convenience sites.
3. Due to a damaged and inoperable compactor can at the bus shop, we chose to move one of the two compactor cans at the Nutbush site to replace the one at the bus shop. This was done to compensate for the high traffic at the bus shop in comparison to the Nutbush site. During this time CFS has agreed to pick up the one compactor can at Nutbush every week instead of the normal two to three weeks to ensure that the compactor can doesn't fill up. CFS has assured us that the compactor can will be repaired and put back in operation.

**Citizen Complaints:**

none

**Comments:**

none



BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN  
Election District 4

Frank W. Bacon, VICE-CHAIRMAN  
Election District 3

T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 6

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

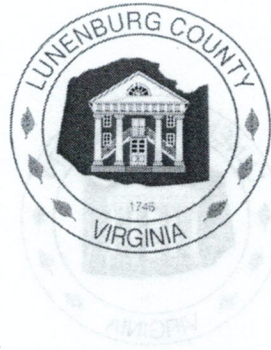
Animal Control Report to the Board of Supervisors

Date: 2-1-18

The following activities were conducted by Animal Control during the month of January 2018:

<u>4</u> Stray Cat(s) Picked Up	\$ <u>90<sup>00</sup></u>	Surrender Fees
<u>20</u> Stray Dog(s) Picked Up	\$ <u>130<sup>00</sup></u>	Impoundment Fees
<u>    </u> Injured or Ill Cat(s)	\$ <u>45<sup>00</sup></u>	Adoption Fees
<u>    </u> Injured or Ill Dog(s)		
<u>18</u> Cat Calls Dispatched	\$ <u>265<sup>00</sup></u>	<b>Total Fees Collected</b>
<u>57</u> Dog Calls Dispatched		
<u>2</u> Cats, Surrendered by Owner		
<u>14</u> Dogs, Surrendered by Owner		
<u>    </u> Cat Bite		
<u>3</u> Dog Bite		
<u>    </u> Cat(s) Euthanized	<u>10</u> Dog(s) Transferred to SPCA	
<u>4</u> Dog(s) Euthanized	<u>3</u> Cat(s) Transferred to SPCA	
<u>8</u> Cat Trap(s) Set	<u>2</u> Wildlife Calls	
<u>2</u> Dog Trap(s) Set	<u>1</u> PIGS Running AT LARGE	
<u>    </u> Summons Issued	<u>1</u> DOG Transferred from S.SPCA	
<u>    </u> Animal(s) Released to ACO		
<u>1</u> Expired at Shelter and/or DOA		
<u>78</u> Telephone Calls for Animal Issues		
<u>17</u> Check License		
<u>1</u> Lost Cat(s) – Incoming Calls		
<u>10</u> Lost Dog(s) – Incoming Calls		
<u>1</u> Cat(s) Returned to Owner		
<u>4</u> Dog(s) Returned to Owner		
<u>    </u> Quarantine		
<u>3</u> Adoption—Dogs		
<u>    </u> Adoption—Cats	<u>42</u> Total Number of Animals Handled	

D. Ray Elliott  
D. Ray Elliott  
Animal Control Officer



**WHEREAS, Chris Richardson**, petitioned the Lunenburg County Planning Commission and Board of Supervisors for a Conditional Use Permit to **operate a business of mainly web-based and mail-order sales of firearms, manufacturing/gunsmithing, and ATF-certified Federal Firearms License transfers** at his residence listed as 1252 Burkeville Road, Victoria, Virginia 23974 identified as Tax Map numbers 21-10-0-6A and 21-10-0-5.

**WHEREAS**, after appropriate advertisements, the Planning Commission of Lunenburg County held a public hearing and duly reviewed and voted two in favor, one against, and two abstaining of the five present members, thereby forwarding this application to the Lunenburg County Board of Supervisors for further review, which resulted in majority approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, that a Conditional Use Permit is hereby granted to Chris Richardson to **operate a business of mainly web-based and mail-order sales of firearms, manufacturing/gunsmithing, and ATF-certified Federal Firearms License transfers**, as presented, with the recommendation of the Lunenburg County Planning Commission and contingent upon Chris Richardson obtaining and maintaining all necessary permits and licenses and subject to all State and local regulations, and empowers the Chairman of said Board to sign this document.

DATED: October 12, 2017

---

Charles R. Slayton, Chairman  
Lunenburg County Board of Supervisors



**WHEREAS, Timothy Dow** petitioned the Lunenburg County Planning Commission and Board of Supervisors for a Conditional Use Permit to **operate an adult living facility** on property currently owned by Ulysses A. Jones, identified as Tax Map number 058-0A-0-51, **DBA Unity House** at 143 Unity Road, Kenbridge, Virginia 23944.

**WHEREAS**, after appropriate advertisements, the Planning Commission of Lunenburg County held a public hearing and duly reviewed and recommended this application to the Lunenburg County Board of Supervisors for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, that a Conditional Use Permit is hereby granted to Mr. Timothy Dow to **operate an adult living facility**, as presented, with the recommendation of the Lunenburg County Planning Commission and contingent upon Timothy Dow obtaining and maintaining all necessary permits and licenses and subject to all State and local regulations, and empowers the Chairman of said Board to sign this document.

DATED: January 11, 2018

---

Charles R. Slayton, Chairman  
Lunenburg County Board of Supervisors



**WHEREAS, Ralph Forehand, Jr.** petitioned the Lunenburg County Planning Commission and Board of Supervisors for a Conditional Use Permit to **operate a business of mainly web-based and mail-order sales of firearms, manufacturing/gunsmithing, and ATF-certified Federal Firearms License transfers** at his residence on property owned by Ralph Forehand, Sr., identified as Tax Map number 044-02-0-5, at 4302 Reedy Creek Road, Lunenburg, Virginia 23952.

**WHEREAS,** after appropriate advertisements, the Planning Commission of Lunenburg County held a public hearing and duly reviewed and recommended this application to the Lunenburg County Board of Supervisors for approval.

**NOW, THEREFORE, LET IT BE RESOLVED,** that a Conditional Use Permit is hereby granted to Ralph Forehand, Jr. to **operate a business of mainly web-based and mail-order sales of firearms, manufacturing/gunsmithing, and ATF-certified Federal Firearms License transfers**, as presented, with the recommendation of the Lunenburg County Planning Commission and contingent upon Ralph Forehand, Jr. obtaining and maintaining all necessary permits and licenses and subject to all State and local regulations, and empowers the Chairman of said Board to sign this document.

DATED: January 11, 2018

---

Charles R. Slayton, Chairman  
Lunenburg County Board of Supervisors

Corporate Headquarters  
22521 Gateway Center Drive  
Clarksburg, MD 20871  
Tel: 301-670-0381 800-955-3259  
Fax: 301-963-1516 [www.daly.com](http://www.daly.com)

**Contract Number  
VA-140331-DALY**

Quotation #: SQ0330061  
Quotation Date: 1/23/2018  
Quoted By: Diane Gasper-Jones  
Phone: 301-670-0381 Ext: 358  
Project: VA28  
Sales Team: Virginia  
Customer Number: 15519

VA-LUNENBURG COUNTY GOVT  
11413 Courthouse Road,

Contact:  
Email:  
Phone:

**This Quote Is Valid For 30 Days**

Item no	MFG Code	Description	Qty	Unit Price	Extended Price
B11B228202	EPS	Epson DS-575W Wireless Document Scanner – 3 Year Warranty	2	389.00	778.00
				Total	\$778.00

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

**Terms and Conditions**

Please check your shipment immediately for accuracy and condition. Notify your Account Executive of any shipment discrepancies or damages. Unless otherwise provided by contract, all returns for credit or replacement must be made within seven (7) days of receipt. Buyer may only return products with the Seller's consent. No returns will be accepted without a Daly Return Authorization Number. All original contents and packing material must be returned. There must be no markings or writing on the manufacturer's packaging. The Return Authorization Number must be clearly marked on the shipping label only. All products including the manufacturer carton(s) should be packed into an additional carton to help prevent damage while in transit.

**DO NOT WRITE ON OR DEFACE ORIGINAL PACKAGING**

*Phone/credit card orders will not be accepted without a signed quote being returned to Daly via fax, or digital PDF format. Thank you.*

Registrar

Virginia Voter Registration Application

Incomplete

Photo added 12-29-17  
 e-mail again 1-19-18  
 1-30-18  
 CA 11

Registration Type	UPDATE		
Voter ID	918102562	Registration Date	12-27-17 Pet 701
SSN	(	Date of Birth	12/05/1967
Last Name	(	Gender	M
First Name	BRIAN	US Citizen	Yes
Middle Name	MITCHELL		
Suffix			
Residence Address	GONZALEZ RD Meherrin VA 23954-2600		
Locality	LUNENBURG COUNTY		
Mailing Address	Same as Residence		
Email		Phone	
Military, Overseas, or Address Undeliverable or Homeless		Felony conviction or judged mentally incapacitated?	
Protected Voter Code		Right to vote restored?	
Pollworker Interest		Registered in another state?	
I swear/affirm, under felony penalty for making willfully false material statements or entries, that the information provided for voter registration is true. I authorize the cancellation of my current registration and I have read the Privacy Act Notice.			
Signature			
Date Submitted	12/28/2017 2:49:58 PM	Transaction #	2774509
			VRA-OVR-2 09/2017

Virginia Voter Registration Application

Complete ✓

Voter ID		Registration Date	9-26-16 Pet 101
SSN		Date of Birth	10/08/1938
Last Name		Gender	M
First Name	THOMAS	US Citizen	Yes
Middle Name	BRUCE		
Suffix			
Residence Address	GROVE AVE Victoria VA 23974-9514		
Locality	LUNENBURG COUNTY		
Mailing Address	Same as Residence		
Email		Phone	
Military, Overseas, or Address Undeliverable or Homeless	N/A	Felony conviction or judged mentally incapacitated?	No
Protected Voter Code	N/A	Right to vote restored?	N/A
Pollworker Interest	No	Registered in another state?	No
I swear/affirm, under felony penalty for making willfully false material statements or entries, that the information provided for voter registration is true. I authorize the cancellation of my current registration and I have read the Privacy Act Notice.			
Signature			
Date Submitted	9/23/2016 12:58:01 PM		VRA-OVR-1 07/2016

**Resolution**  
**Update to Regional Hazard Mitigation Plan**

**BOARD OF SUPERVISORS**

**Charles R. Slayton, CHAIRMAN**  
Election District 4

**Frank W. Bacon, VICE-CHAIRMAN**  
Election District 3

**T. Wayne Hoover**  
Election District 1

**Mike Hankins**  
Election District 2

**Edward Pennington**  
Election District 5

**Alvester L. Edmonds**  
Election District 6

**Robert G. Zava**  
Election District 7



**Lunenburg County Administration**  
11413 Courthouse Road  
Lunenburg, VA 23952

**Tracy M. Gee**  
County Administrator

**Telephone: (434) 696-2142**  
**Facsimile: (434) 696-1798**

**RESOLUTION TO ADOPT COMMONWEALTH REGIONAL COUNCIL  
REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, Lunenburg County is vulnerable to an array of hazards that can cause loss of life and damage to public and private property; and

WHEREAS, the County desires to seek ways to mitigate situations that may aggravate such circumstances, and the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazards; and

WHEREAS, the County is covered under a regional hazard mitigation plan that outlines ways to protect its citizens and property from the effects of hazards, in accordance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, that plan must be reviewed and updated every five years for the County to remain in compliance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and to remain eligible for certain types of federal assistance in the event of a disaster affecting the County; and

WHEREAS, the Commonwealth Regional Council (CRC) has undertaken an update of the regional hazard mitigation plan, which includes Lunenburg County, with input from the appropriate local and state officials; and

WHEREAS, citizens have been afforded an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Virginia Department of Emergency Management and the Federal Emergency Management Agency have reviewed the updated hazard mitigation plan for legislative compliance and have approved the plan pending the completion of local adoption procedures.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors for Lunenburg County hereby adopts the updated CRC Regional Hazard Mitigation Plan, as applicable to the County, and agrees to take such official actions as reasonably necessary, and as available resources allow, to carry out the proposed actions in the plan.

Adopted on \_\_\_\_\_

Signed

Attest

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
County Administrator



# **Nominations and Appointments**

A) Industrial Development Authority

**ADMINISTRATOR'S UPDATE**

-- **As necessary**

# Board of Supervisors February Meeting – 2/8/18

## County Administrator's Monthly Report

### Events in January:

- January 1-2 - Office Closed - New Year Holiday
- January 3 - Tobacco Commission Committee Meeting - Richmond
- January 4 – Office Closed to public - T.G. and N.C. worked most of day
- January 10 - meet w/ Town Managers for BEE Grant
- January 11 – Board of Supervisors monthly meeting
- January 12 - Office Closed - Lee/Jackson Holiday - T.G. worked
- January 15 - Office Closed - Martin Luther King, Jr. Day
- January 16 - conference call with VDOT for CRIEHT Grant
- January 17-18 - Office Closed due to snow - T.G. and N.C. worked from home
- January 23 - Heartland Regional Industrial Facility Authority Board meeting - Keysville
- January 24 - CRIEHT Grant phone call, prep for VA's Crossroads meeting
- January 24 - Tracy - STO 5hrs Dr. appt.
- January 25 - VA's Growth Alliance Marketing Committee meeting - Keysville
- January 26- VA's Crossroads Board meeting - Victoria Restaurant
- January 27 - Kenbridge Fire Department Annual Banquet
- January 29 - meet w/ Charlotte Co. resident re: FOIA request for Heartland Authority docs
- January 29 - Webinar for Archive Social re: FOIA Electronic Compliance
- January 30 - CRC Regional Emergency Management Planner position meeting - Farmville
- January 30 - Joint Comprehensive Plan public meeting - CHS
- January 31 - N.C. leads Board of Equalization training
- January 31 - Audit exit conference w/ OCS auditors
- January 31 - Joint CPMT and FAPT meeting to discuss audit and regular CPMT meeting to follow

### **Administration**

- Met with Charlotte County resident to discuss her concerns re: VA's Heartland Regional Industrial Facility and opened up our records Ms. P.K. Pettus. She then paid for copies of 57 pages of primarily "creation" years documentation.

### **Airport**

- Waiting on Hard Times Tree Service to set up a date for removal of obstructions at the Airport.

### **Animal Control –**

- Ray is now utilizing community service workers through the Probation Office.

### **Budget & Finance –**

- School Board finance committee will meet in the County Administration conference room with the County finance committee on Thursday, February 8, 2018 at 4:30pm before the Board of Supervisors meeting.

### **Building Inspection/Zoning –**

- 2017 had twelve new stick-built residential homes; however, we had an increase in manufactured homes, residential renovation and additions.

### **Building & Grounds –**

- Crossroads needed their conference room painted; we purchased supplies locally and utilized inmate labor to complete the job.
- We will be adding the Juvenile Court Unit to our internet contract, with monthly fees to come from the State.

## Community/Economic Development/Planning -

- Hosted Joint Comprehensive Plan informational meeting for the County on Tuesday, January 30th at 6:30pm at CHS in Room 104.
- Attended Tobacco Commission R&D Committee meeting to present the County's "Last-Mile Broadband" grant application. All applications were tabled for further research by TRRC.
- met with Rodney and Robyn to go over results of the Retail Strategies study of potential retailer selection and recruitment for the two towns as part of the Building Entrepreneurial Economies Grant through DHCD.
- Held conference calls with Magi Van Eps of Prince Edward (VA's Crossroads Chair) and Gregg Allen of VDOT to finalize budget and phase renewal for Civil Rights in Education Heritage Trail (CREIHT) Grant. We are making abundant progress and hope to close by Fall! Magi and I briefed the VA's Crossroads Board on the 26th at our meeting. This grant updates all the highway markers for the Trail, plus the brochures.
- Attended Heartland Regional Authority (VHRIFA) Board meeting and discussed the counties interest in a jointly-funded (maybe with Tobacco Commission allocation funds) shell building according to specs suggested by VEDP and Mid-atlantic Broadband (MBC).
- Attended VGA Marketing Committee meeting to discuss the latest marketing and development initiatives and responses in the region.

## Emergency Management/Fire & Rescue -

- Attended CRC's meeting regarding SHSP grant funds for a potential regional Emergency Management Planner position and the localities' expectations for that position.

## Piedmont Regional Jail Authority -

- The PRJA Board audit review committee has not yet met due to the snowy weather. Some concerns arose from the review of the audit management letter and policy review and establishment is necessary. That committee will make recommendations to the PRJA Board.

## Social Services and/or CSA-

- Looking for a representative on the Social Services Advisory Board from **Plymouth District #1 and Hounds Creek District #6**. DSS Advisory Board meetings are the **third Tuesday of the month at 10:00am**.
- Held audit exit conference with auditors from the Office of Children's Services for CSA on the 31st followed by a joint CPMT/FAPT meeting to plan our responses to the audit.

## Solid Waste -

- A separate report from Liaison Carl Ashworth is attached in County Department section.

## UPCOMING dates of interest:

**February 6** - Matt Becker w/ Congressman Garrett's office at County Admin 12:30-1:30pm

**February 7** - Nicole attends Work Ready ACT Program training - South Boston

**February 8** - School and Board joint finance committee meeting 4:30pm - Conf. Room

**February 8** - Board of Supervisors meeting

**February 19** - Office Closed - George Washington Day

**February 22** - Town of Victoria Joint Comprehensive Plan meeting 6:30 @ Library

**February 27** - Town of Kenbridge Joint Comprehensive Plan meeting 6:30 @ Town Hall

## ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"Do not boast about tomorrow, for you do not know what a day may bring forth." (Proverbs 27:1)

### CRC January Items of Interest

#### New Ventures

- All 5 CRC member counties (Amelia, Buckingham, Charlotte, Lunenburg and Prince Edward) Boards of Supervisors voted in favor of the CRC's Proposal for Raising CRC Annual Dues for FY18-19. Proposal includes free grant writing services for member localities.
- CRC is seeking recommended appointments for the CRC's Comprehensive Economic Development Strategy (CEDS) Committee from member localities. Appointments are due February 23, 2018.
- CRC assisted the Town of Drakes Branch in RFP process to hire an Engineer to complete the DCR funded Downtown Flood Protection Study. The Town selected A. Morton Thomas (AMT) and is currently awaiting a proposed contract from AMT to begin contract negotiations for services.
- CRC staff will conduct January 30<sup>th</sup> Kick-Off meeting with County Staff to discuss Regional Emergency Planning Work activities. As a reminder, the CRC was awarded VDEM State Homeland Security funding for CRC Regional Emergency Planning activities.
- CRC assisting 5 Fire Departments: Phenix, Keysville, Victoria, Toga and Amelia in applying for Assistance to Firefighters Grant Funding. Applications due February 2, 2018.
- CRC approves Agreement to provide Administrative and Technical Services to the Town of Farmville on 2 VDOT Open Grant Projects.
- Reminder – CRC meets the Third Wednesday of each Month at 9:30 a.m. in the Mill Room (basement of CRC office building). The meetings are joint meetings with the County Administrators. The Next CRC meeting is Wednesday, February 21, 2018 at 9:30 a.m.

#### Activity

- CRC continues to follow-up with all 5 Member County School Systems to provide Grant Funding Opportunities.
- CRC was notified Victoria Elementary School was awarded Fall 2017 Lowe's Toolbox for Education Grant funds totaling \$3,600 to assist in eliminating erosion issues near the entrance to the School. The CRC assisted Lunenburg County Schools in applying for funding.
- CRC was notified that Charlotte County Volunteer Rescue Squad was awarded Rescue Squad Assistance Funding totaling \$152,815.20 to purchase 3 Monitors/Defibrillators and a new 2018 Ambulance. The CRC assisted the Rescue Squad in applying for funding.
- CRC was notified that Charlotte Court House Volunteer Fire Department was awarded Rescue Squad Assistance Funding totaling \$7,846 to purchase a Utility Vehicle Medical Unit equipped with a rescue skid (first one in Charlotte County). The CRC assisted the Fire Department in applying for funding.
- CRC will be conducting 3 Community Meetings in January/February to get input from the citizens to assist with the Update of the Lunenburg/Kenbridge/Victoria Comprehensive Plan.
- CRC continues to assist the Town of Charlotte Court House in the VDOT Evergreen Road Sidewalk Project. The Town signed an agreement with AMT, the selected Engineer for the project on 12-20-17. The Town is currently updating property easement agreements to allow for 60" sidewalks.
- CRC continues to assist the Town of Phenix with their funded Water System Improvements Project. The Town has selected Appomattox Well Drilling to conduct a 48-hour yield test on one of the municipal wells. Staff also prepared and disseminated a RFP for the Town for procurement of a bond counsel.
- CRC continues to assist the Town of Dillwyn with pre-contract activities for the Town's funded CDBG Housing Project. DHR Programmatic Agreement has been approved and executed.

**Memorandum**

To: Lunenburg County/Town of Kenbridge/Town of Victoria

From: André V. Gilliam, Community Development Planner

Subject: Lunenburg/Kenbridge/Victoria Comprehensive Plan (Update)  
Monthly Progress Report

Date: January 9, 2018

The Lunenburg/Kenbridge/Victoria (L/K/V) Comprehensive Plan Update Working Committee reviewed the Community Survey results at the last meeting (December 7, 2017). Information from the survey will be included in the Comprehensive Plan Update. The process has been progressing well, considering some personnel changes within the County and the CRC, as well as the survey tallying delays, which was conducted by the County and Towns.

Phase I (Demographics – age, income, education, etc.) we have completed the draft for most of the activities. Some companies on the list of the largest employers in the County were renamed. Commutation patterns are being modified now that we have the survey results.

Phase II (Inventory and Analysis of Community Resources – housing, community facilities and services, transportation, historical sites, natural resources, etc.) because this is a large section, we are still working on updating and consulting with other agencies to help complete key items, as well as adding information from the committee.

The CRC is scheduled to conduct the three community meetings as follows:

January 30, 2018 (6:30 p.m.)	Central High School (Room 104)
February 22, 2018 (6:30 p.m.)	Victoria Library
February 27, 2018 (6:30 p.m.)	Kenbridge Auditorium

Again, these meetings are designed to inform, and get feedback from citizens of the County and both Towns regarding the community survey and comprehensive plan update process.